**ASCC SBS Panel**

Approved Minutes

Tuesday, October 3, 2017 10:30AM -12:00 PM

32 Bricker Hall

ATTENDEES: Blevins, Coleman, Haddad, Kaiser, Kline, Oldroyd, Roup, Valle

AGENDA:

1. Approval of 9-15-17 minutes

* Kline, Blevins, **unanimously approved**

1. Psychology 6867.01 (new course)

* *The content description on the first page of the syllabus mentions student group presentations, but these are not listed in the evaluation of the course. Will these be evaluated or are they part of class participation? The Panel recommends clarifying the role of group presentations in the syllabus.*
* Overall, the Panel is impressed with design of course.
* Kline, Coleman, **unanimously approved** with *one recommendation (in italics above)*

1. Psychology 6867.02 (new course)

* *The “other information” section on page 2 of the syllabus indicates, “All assignments must be completed and turned in for the class session indicated.” No due dates are indicated in the syllabus. The Panel recommends adding the due dates to the schedule.*
* Panel is impressed with the course and syllabus.
* Kline, Kaiser, **unanimously approved** with *one recommendation (in italics above)*

1. Psychology 7187 (new course)

* **Since the course is a summer semester course, it should include a 12-week option on the form from curriulum.osu.edu.**
* **Request concurrence from Social Work**
* *The Panel recommends generally cleaning up the syllabus to make it easier for students to read. The current syllabus structure does not give a good indication of what the workload is for students. Add page numbers on the reading list or put reading citations in the schedule. Also, add due-dates for assignments on page 4 of the syllabus or put the due-dates in the schedule. The Panel also recommends moving the grade breakdown and assignment descriptions before the course schedule.*
* **No vote**

1. First-year Seminar (Laura Wagner)

* **The disability statement on page 2 of the syllabus is outdated. Please update the statement to the following from the Curriculum and Assessment Operations Manual:** 
  + **Students with disabilities (including mental health, chronic or temporary medical conditions) that have been certified by the Office of Student Life Disability Services will be appropriately accommodated and should inform the instructor as soon as possible of their needs. The Office of Student Life Disability Services is located in 098 Baker Hall, 113 W. 12th Avenue; telephone 292-3307, slds@osu.edu;** [**slds.osu.edu**](http://www.ods.ohio-state.edu/)**.**
* *The Panel recommends adding page numbers to the readings in the weekly schedule.*
* Kaiser, Blevins, unanimously approved with **one contingency (in bold above)** and *one recommendation (in italics above)*

1. Anthropology 3418 (return; existing course; small change to title and requesting GE Social Science—Individuals and Groups and GE Diversity—Global Studies)

* **Assessment plan:**
  + **Department clearly explained how assessment methods and the sample assignments map to the Expected Learning Outcomes (ELOs). However, it is unclear how these assignments are evaluated relative to the ELOs. The rubric provided by the department is a grading rubric, not an assessment rubric. Assignment grades are not considered an appropriate measure for GE assessment because factors other than GE achievement (e.g. spelling, formatting, etc.) impact grades. Please explain how these assignments will be evalauted relative to each ELO.**
  + **Assessment plan should include the expected level of achievement for each ELO.**
* **The disability statement on page 1 of the syllabus is outdated. Please update the statement to the following from the Curriculum and Assessment Operations Manual:** 
  + **Students with disabilities (including mental health, chronic or temporary medical conditions) that have been certified by the Office of Student Life Disability Services will be appropriately accommodated and should inform the instructor as soon as possible of their needs. The Office of Student Life Disability Services is located in 098 Baker Hall, 113 W. 12th Avenue; telephone 292-3307, slds@osu.edu;** [**slds.osu.edu**](http://www.ods.ohio-state.edu/)**.**
* **No vote**

1. Political Science 4143 (new course)

* *Panel recommendation: the intended rank includes freshman and sophomore. The intended rank should only be junior and senior.*
* **If the course will be included in any Political Science majors or minors, the department needs to provide a curriculum map.**
* **The in-class quiz requirements on page 2 state “You will get one point for writing your name, and will be able to score full points if you have done the reading.” This will be unclear to students, and it gives the impression that any students who have done the reading will automatically receive points for the quiz. Re-word this.**
* Blevins, Kline, **unanimously approved** with *one recommendation (in italics above)* and **two contingencies (in bold above)**

1. GE Revision

* Panel members expressed some concern that the budget model will not change with the GE. The GE cannot be curriculum driven with the current budget model.